



# VIVEKANANDA COLLEGE, TIRUVEDAKAM WEST

**College with Potential for Excellence**

Residential & Autonomous – A Gurukula Institute of Life-Training  
Re-accredited (3rd Cycle) with 'A' Grade (CGPA 3.59 out of 4.00) by NAAC

Affiliated to Madurai Kamaraj University

**CERTIFICATE COURSE EXAMINATIONS, November 2021**

**LIBRARY AND INFORMATION SCIENCE**

Time: 2 Hours

Maximum Marks: 50

## SECTION – A

**Answer ALL Questions**

(10 × 1 = 10)

1. Who formulated the **Five Laws of Library**?
2. Write a note on “**RFID**”?
3. **OPAC** stands for
4. Given the meaning of word “**E-Document**”
5. What you mean by **Dictionary**?
6. Write a Note on **ISBN**.
7. What you mean by **Textbook**?
8. Define “**Library Classification**”
9. What you mean by **Handbook**?
10. Write a Note on **ICT**.

## SECTION – B

**Answer ALL Questions**

(4 × 5 = 20)

- 11.a) Briefly explain the different types of **Dictionaries**

[OR]

- b) How does a dictionary differ from an **Encyclopedia**?

- 12.a) Explain different **Forms and Register** followed in the library

[OR]

- b) What are the **On-line resources** available in the College Library?

- 13.a) Explain the different methods of **Stock Verification**

[OR]

- b) Differentiate **Primary Sources and Secondary sources** of information

- 14.a) State the major items of **Expenditure of Libraries**

[OR]

- b) What are the **Reference Books** available in the Academic Library?

## SECTION – C

**Answer any TWO Questions**

(2 × 10 = 20)

15. Explain the various functions of **Academic Library system**?
16. State the **Five Law of Library Science**? Explain their implications in “**Save the Time of the Reader**”
17. List down the norms and standards of **book selection in Special Library**?

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